



**GOVERNANCE & PROGRAM COMMITTEE  
MEETING SUMMARY  
September 14, 2020  
1:30 PM – 3:00 PM**

**Zoom Meeting: 1-646-558-8656, ID 910 0140 8535  
Open to the Public**

**Voting Board Attendees:**

Dr. Barbara Darby, Committee Chair  
Rebekah Davis  
Kevin Gay

**Non-Voting**

Tyra Tutor

**Staff:**

Mike Weinstein, Travis Williams, Cory Armstrong, Delores Williams, Dr. Saralyn Grass, April Hart, Joyce Watson, Katoia Wilkins, John Everett, Kenneth Darity, Lenora Wilson, Tia Keitt, Tyrica Young, Dae Lynn Helm, Mary Nash, Jerelyn Allen, Deborah Sibley, LaRaya Strong, Rodger Belcher, Mari Ganues and other staff members

**Guest:**

Leon Baxton, Jerome Baltazar, Alfie Landry, Sara Alford, Cheryl Wilder, Jennifer Jerles, Gregory Pittman, Keto Porter, Bobbi Martin, J. H. Wilson, Terri Florio, Dennis Stone and others

**COJ Staff:**

Mary Staffopoulos Office of General Counsel

**Call to Order**

The Governance & Programs Committee meeting was called to order at 1:30 p.m. by Dr. Barbara Darby. Dr. Darby welcomed everyone to the meeting and went over the Zoom instructions. Dr. Darby expressed appreciation and commended the staff for the comprehensive evaluation report included for each program that was being presented for contract renewal. The information was extremely helpful. Dr. Darby asked for approval of the minutes from August 10<sup>th</sup> Governance and Program Committee summary. Kevin



Gay made the motion and Rebekah Davis seconded it. The motion to approve the minutes was passed.

### **Action Items**

#### **Mary Nash introduced Substance Abuse and Mental Health Services**

**Administration contract renewal.** The Governance and Program Committee is asked to approve the renewal for 12 months and authorize the CEO to execute the necessary documents. Ms. Nash said there is a cash match in the amount of \$75,000.00 and the need for one position to oversee the contract. Rebekah Davis made the motion and Kevin Gay seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby asked how the position will be funded. Dr. Saralyn Grass said the grant will provide funding for the position. With no other discussion or public comments, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

#### **Mary Nash introduced No Cost Extension for Boys and Girls Club Youth Family Empowerment Center.**

The Governance and Program Committee is asked to approve the extension of the contract and authorize the CEO to execute the necessary documents for the Youth Empowerment Center that provide services to youth and their families. Due to COVID19 the provider ceased all onsite workshops and provided services through weekly calls, wellness checks, and virtual contact. This two-month extension will allow the provider to utilize the full contract funds. Dr. Darby asked for a motion to approve the request. Kevin Gay made the motion and Rebekah Davis seconded it. Mr. Gay asked about the 2Gen model. With no other discussions or public comments, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

#### **Dr. Grass introduced FY 20/21 Contract Renewals.**

The Governance and Program Committee is asked to authorize the contract renewals for the providers listed on exhibit A and authorize the CEO to execute the necessary documents. These contracts will be for a ten-month period and funding will be prorated to line up with the school year. Dr. Grass said changes are being made to the funding amounts for PreTeen & Teen programs listed on exhibit A. Dr. Grass said she would send out the updated action item after the meeting. Dr. Grass asked the KHA directors to give highlights and to share any concerns they have with the Committee. Mr. Everett, Director of PreTeen & Teens, went over his programs and did not have any concerns.

Katoia Wilkins, Director of Juvenile Justice, had concerns about the Evening Reporting Center. Kids are referred to the program through the court system and due to COVID19 the program was shut down from March through June. Ms. Wilkins said that the program has now resumed but there will be leftover unspent dollars.



Mary Nash, Director of Special Needs, went over her programs and does not have any concerns. Ms. Nash said the providers have been very creative during the pandemic and have been working together to provide services to the children and their families.

Rebekah Davis made the motion and Kevin Gay seconded it. The Committee members had conversation on the programs' struggles, the ability to be creative during COVID19, and KHA being able to help provide help. Dr. Darby asked are there any challenges with the children having access to technology and Wi-Fi service? Dr. Grass talked about the partnership with DCPS and other agencies to make sure that the kids are being served. Mary Staffopoulos, with the Office of General Counsel, asked Dr. Grass about the changes being made to the action item. Is it going to be an upward increase or decrease? Dr. Grass said upward, and the new action item will be provided at the Finance Committee and at the Board meeting. Discussion followed on amending the vote. Dr. Darby asked the Governance and Program Committee members for a motion amend the prior motion. Rebekah Davis made the motion to amend to approve the item pending the Committee receiving the update action item prior to the next Board meeting and Mr. Gay seconded it. Dr. Darby opened the floor for further discussion and public comments. With none being heard, Dr. Darby asked all in favor of the amendment to signify by the sign of "aye". All were in favor and the amendment was passed. Dr. Darby asked for a motion to approve the amended item with the changes to the funding amount. Kevin Gay made the motion and Rebekah Davis seconded it. Dr. Darby opened the floor for discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

**Dr. Saralyn Grass introduced FY 20/21 Direct Services Contract approvals.** The Governance and Program Committee is asked to approve direct contracts with the following agencies listed on the action item and authorize the CEO to execute the necessary documents. Dr. Grass asked the Directors to give some background information on the programs. Lenora Wilson, Director of Early Learning, gave updates on Early Learning Coalition and the services they provide. Mary Nash, director of Special Needs, gave updates on the programs she oversees. Ms. Nash oversees the full-service school contracts and a contract that provides burial assistance to families who have suffered the loss of a child. Kenneth Darity, Director of Out of School Time, gave updates on a request to fund Communities in Schools for an afterschool program at Carter G. Woodson. Mr. Weinstein talked about working with DCPS to make sure that this is something they would be interested in having since the school was slated for closure. John Everett, Director of Preteen & Teen, gave updates on the contract with Goodwill Industries. Dr. Darby asked for a motion to approve the direct funding request. Rebekah Davis made the motion and Kevin Gay seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby asked about funding levels for the PreTeen



& Teen category and to make sure funds were restored. Leon Baxton thanked KHA leadership and staff for all they have done to provide services to Carter G. Woodson. Keto Porter talked about full-service school and the partnership with KHA. Dr. Darby asked that staff keep in mind how important literacy, college readiness and career

pathways are and to be included in the program services. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Tyrica Young introduced Afterschool Meals Program Grant Renewal.**

The Governance and Programs Committee is asked to approve the renewal of KHA’s grant from the Florida Department of Health/Bureau of Child Nutrition Programs and authorize the CEO to execute the contract. The program will operate at 40 sites Monday through Friday. Dr. Darby asked for a motion to move this item for discussion. Kevin Gay and Rebekah Davis seconded it. Dr. Darby opened the floor for discussion and public comments. Mrs. Young mentioned that due to unitized packaging of the meals there was a slight increase in the cost. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Joyce Watson introduced CEO Signing Authority.** During such time as the CEO is out of the office on business or leave from work the duties will fall on the Chief Program Officer. This action allows the business of Kids Hope Alliance to continue uninterrupted. Dr. Darby asked for a motion to approve this item. Kevin Gay made the motion and Rebekah Davis seconded it. Dr. Darby opened the floor for discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Public Comments**

None

**Adjourn**

The meeting was adjourned at 2:55 p.m.