



Kids Hope Alliance Board Meeting Agenda

DATE: Wed September 21st, 2022
TIME: 9:00am - 10:00am EDT
LOCATION: Kids Hope Alliance Multi-Purpose Room
GROUPS: Board

Kids Hope Alliance Board Workshop will take place immediately following the Board Meeting

1. **Introductions and Instructions**

Dr. Marvin Wells

2. **Approval of the Minutes**

[6.15.22 Board Meeting Minutes.pdf](#)

3. **Financial Report**

Tyra Tutor, Finance Chair

Jessica Pitts

[FY21-22 Budget to Actual - 8.31.22.pdf](#)

4. **Action Items**

a. **U.S. Department of Human Health and Services Grant Application**

Tyrica Young

[22-013 US Department of Health and Human Services Grant Application.docx](#)

5. **CEO Delegation**

Dr. Saralyn Grass

6. **Programs Update**

Kenneth Darity

7. **CEO Report**

Mike Weinstein

8. **Public Comment**

9. **Adjourn**

Board Workshop will take place immediately following the Board Meeting

6.15.2022 Board Meeting Minutes

1. Introductions and Instructions

Dr. Marvin Wells

Dr. Marvin Wells called the meeting to order and asked for a moment of silence for the violence in the recent weeks. Dr. Wells said that we must continue to do more to protect children. Rose Conry, Dr. Marvin Wells, Kevin Gay, Jenny Vipperman, Tyra Tutor, Marsha Oliver and Rebekah Davis were in attendance.

2. Approval of the Minutes

Dr. Marvin Wells

The minutes were moved, seconded, and approved unanimously. Dr. Marvin Wells made a comment requesting a clarification on the minutes that he thanked Mr. Weinstein for his service during the CEO Evaluation portion. The minutes passed unanimously.

3. Finance Committee Report

Tyra Tutor

Committee Chair Tyra Tutor reported on the Finance Committee meeting that took place on June 8th. The committee spent most of the time reviewing the upcoming FY22-23 budget for submission. They reviewed and approved all of the items before the Board. Dr. Wells took this time to ask Mrs. Tutor to introduce the new KHA Director of Finance Jessica Pitts.

4. Governance and Programs Committee Report

Committee Chair Rose Conry reported on the Governance and Programs Committee meeting that took place on June 6th. They reviewed and approved all of the items before the Board. The committee also reviewed and updated the Board Self-Evaluation Tool.

a. Board Self-Evaluation Tool

Rose Conry

Rose Conry presented the Board self-evaluation tool. The item was moved, seconded, and unanimously approved.

5. Nominating Committee Report

a. Proposed Slate of Officers

Kevin Gay

Kevin Gay presented the proposed slate of Board Officers for the coming year; Dr. Marvin Wells as Board Chair, Tyra Tutor as Treasurer and Vice-Chair, and Rose Conry as Board Secretary. The proposed slate of Officers was motioned, seconded, and approved unanimously.

b. Committee Assignments

Board Chair

Dr. Marvin Wells thanked the two newest members of the Board for their enthusiasm and effort. Dr. Marvin Wells assigned the committees to have the same membership as last year. That is; the Governance and Programs Committee consisting of Rose Conry, Marsha Oliver, and Kevin Gay. The Finance Committee consisting of Tyra Tutor, Jenny Vipperman, and Rebekah Davis.

6. Consent Agenda

Dr. Saralyn Grass

Dr. Saralyn Grass read the items on the consent agenda and clarified that the items were discussed in detail in both committees, and that the Six Month Contract Extensions and FY2021-2022 Recapture Funds Legislation will be voted on separately. The consent agenda was moved, seconded, and unanimously approved.

- a. Florida Blue Health Equity, Diversity, and Inclusion Grant Application
- b. Office of Juvenile Justice and Delinquency Prevention Strategies to Support Children Exposed to Violence Grant Application
- c. Out of School Time Contract Renewals
- d. FY2022-2023 Budget

7. Action Items

- a. Six Month Contract Extensions

Dr. Saralyn Grass

Mike Weinstein shared that the staff has worked hard to continue these programs through all procurement means as to prevent any lapse in funding prior to the release of new RFPs. Dr. Grass read the action items at once as they tie in together. Mr. Weinstein said that the approvals put each of the providers' contracts in the same place financially as before. The Six Month Contract Extensions action item was moved, seconded, and unanimously approved.

- b. FY2021-2022 Recapture Funds Legislation

Dr. Saralyn Grass

Tyra Tutor thanked the staff on the work on the recapture funds legislation. The action item was moved, seconded, and unanimously approved.

8. Board Discussion

- a. May Site Visits

Kevin Gay visited the Giving Closet and shared his experience. Tyra Tutor shared her experience visiting the Jacksonville Science Festival. Dr. Marvin Wells shared his site visit with J.A.M.S. and that he was impressed with the energy of the youth at the program.

- b. Board Retreat

The Board of Directors discussed pushing the Board Retreat back from the 10th of August tentatively to the 17th of August. Dr. Wells asked if 9-1 was enough time for the meeting, Mr. Weinstein said that it should be enough time and that the staff could organize another meeting if needed.

9. CEO Delegation

Dr. Saralyn Grass

Dr. Grass gave an update on one CEO Delegation item for Jacksonville Speech and Hearing which needed a \$10,000 increase to finish out the year which was under the requisite percentage authorized by the Board.

10. Programs Update

Kenneth Darity

Kenneth Darity shared a programs update, KHA served over 9000 kids last month, down 800 students from the prior month. This was expected due to the end of the school year and some Covid-19 instances.

11. Provider Presentation

a. Gaps Analysis Presentation

Katie Bakewell, NLP Logix

Katie Bakewell presented the executive summary of the Gaps Analysis study that was performed. Mrs. Bakewell said that NLP will do public presentations of the information.

Marsha Oliver asked if this would be shared with City Council. Mr. Weinstein affirmed that it would.

Tyra Tutor said that this is amazing research, and that the Kids Hope Alliance has used the initial format of Essential Services Categories because we did not have another option. Mrs. Tutor is thankful for the presentation and the recommendations.

Dr. Marvin Wells commended KHA leadership for focusing on data. Dr. Wells asked to share the data with all elected officials who have a hand in KHA funding.

b. Ty Allan Jackson

Author & Read Jax Advocate

Ty Allen Jackson spoke regarding the collaborative summer reading initiative between himself, KHA, and the Jacksonville Public Education Fund. Mr. Allan Jackson has two books that were given to kids in Duval County in the reading initiative. He shared a story of a girl at Girls Inc. who isn't able to read, and the counselor at Girls Inc. offered to read it to her.

c. Diversion

Dr. Vicki Waytowich & Amy Read

Dr. Vicki Waytowich from the Partnership for Child Health outlined how Diversion programming was transferred from the State Attorney's Office and the services offered. Amy Read presented on the programming of the Diversion program. Dr. Marvin Wells asked if offenses are sub-categorized or if they are only categorized as assaults. Mrs. Read responded by saying that they did not sub-categorize the offenses.

12. CEO Report

Mike Weinstein

13. Public Comment

Leon Baxton made a public comment thanking KHA for their support.

14. Next Steps and Meeting Schedule

The meeting was adjourned.



Financial Report

Period Ending:

August 31 2022

KIDS HOPE ALLIANCE
Income Statement- Operating Fund
August 31, 2022

	A	B	C	D	E	F	
	Original Budget	Current Budget	Actual Expenditures as of 8/31/2022 Year to Date	9/1/22- 9/30/22 Projection	Projected Year End Expenditures/E nc/Revenue	Budget Variance Budget	
REVENUES:							
Earnings on Investment	77,038	77,038	29,727	7,000	36,727	(40,311)	
Miscellaneous	-	-	1,169		1,169	1,169	
Transfer from Fund Balance	-	1,957,523	-	1,957,523	1,957,523	-	
Contributions from General Fund	35,250,495	38,394,909	38,394,909	-	38,394,909	-	
Total Revenues	\$ 35,327,533	\$ 40,429,470	\$ 38,425,805	\$ 1,964,523	\$ 40,390,328	\$ (39,142)	
EXPENDITURES:							
Salaries and Benefits	\$ 4,448,986	\$ 4,347,903	3,566,536	\$ 297,211	\$ 3,863,747	\$ 585,239	A
Internal Service Charges	773,306	774,956	594,658	50,000	644,658	130,298	B
Other Operating Expenses	944,357	1,149,619	790,631	124,000	914,631	234,988	C
Capital Outlay	2	2	-	-	-	2	
Grants and Aids	36,066,691	40,085,517	26,454,244	10,291,270	36,745,513	3,340,004	
Transfers	799,185	1,776,467	1,701,638	74,829	1,776,467	(0)	
Total Expenditures	\$ 43,032,527	\$ 48,134,464	\$ 33,107,707	\$ 10,837,310	\$ 43,945,017	\$ 4,290,530	
Total Revenues Less Expend.	\$ (7,704,994)	\$ (7,704,994)	\$ 5,318,098	\$ (8,872,787)	\$ (3,554,689)	\$ 4,251,388	
Reserve - Prior Year Encumbrances		7,704,994					
Budget Difference		<u>0</u>					

A- \$57,762.05 PT Salary decrease

B- \$1650 increase in Computer System Maint. & Security

C- \$4000 decrease to travel expenses, \$5000 decrease to Advertising & Promotions, \$9000 increase to Employee Training, \$55,722.87 increase to furniture, \$2039.18 increase to computer Equip.

BOARD ACTION ITEM: GRANT APPLICATION: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES – MATERNAL AND CHILD HEALTH BUREAU; DIVISION OF MATERNAL AND CHILD HEALTH WORKFORCE DEVELOPMENT – HEALTHY TOMORROWS PARTNERSHIP FOR CHILDRENS PROGRAMS

ESSENTIAL SERVICE CATEGORY: RESEARCH AND GRANTS

BOARD MEETING: SEPTEMBER 21, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MICHAEL WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize KHA to apply for the U.S. Department of Health and Human Services – Maternal and Child Health Bureau; Division of Maternal and Child Health Workforce Development – Healthy Tomorrows Partnership for Children Program (HTPCP) up to the amount of \$50,000 per year for five years.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements including any sub-contracts identified in the grant proposal.

NARRATIVE:

U.S. Department of Health and Human Services seeks to fund programs that support innovative, Community-based initiatives to improve the health of infants, children, adolescents, and their families in rural and other underserved communities by increasing their access to preventive care and services. To achieve its mission, Maternal Child and Health Bureau is implementing a strategic plan that includes the following goals:

Goal 1: Assure access to high quality and equitable health service to optimize health and well-being of all MCH populations.

Goal 2: Achieve health equity for Maternal Child and Health (MCH) participants

Goal 3: Strengthen public health capacity and workforce for MCH

Goal 4: Maximize impact through leadership, partnership, and stewardship

The U.S. Department of Health and Human Services identifies early childhood development/school readiness as a topic of innovative clinical services or public health projects in Community-based settings. Therefore, a robust literacy program which addresses early childhood development/school readiness is the selected service KHA will address in the grant application.

The Kids Hope Alliance will focus on the development of a robust literacy program which includes system-building to create a network of partners to address and implement the robust literacy program.

FISCAL IMPACT:

The maximum award amount available is up to \$50,000 per year over five years. Kids Hope Alliance will request a funding match in the amount of \$100,000 in year 2, year 3, and year 4.

PROGRAMMATIC IMPACT:

Early language and literacy (reading and writing) development begins in the first three years of life and is closely linked to a child's earliest experiences with books and stories. Early intervention is key: the likelihood of student dropout can be predicted with up to 70% accuracy by third grade, based on reading ability and prior retention⁷ Parents can also benefit from discussions and demonstrations of how at-home literacy and language development activities⁸ Literacy instruction should always be developmentally appropriate, engaging, and implemented in meaningful contexts like shared book-reading and play.

This grant will provide the resources to build a network of partners to develop a robust literacy program.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.