

Kids Hope Alliance

The Jacksonville Partnership for Children, Youth and Families

1095 A. Philip Randolph Blvd.

Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information

Date: September 18, 2019

**Location: 1095 A. Philip Randolph Blvd.
1st floor, Multipurpose Room**

Board Member Attendance

Y	Kevin Gay- Chair	N	Tyra Tutor
Y	Dr. Barbara Darby	N	Dr. Marvin Wells
N	Rebekah Davis	Y	Donna Orender
Y	Rose Conry		

Advisory: Rob Mason, Office of the Public Defender; Dana Kriznar, Duval County Public Schools; Laura Lothman, Office of the State Attorney

City Staff: Julia Davis, Dawn Lockhart, and Johnnie Gaffney

KHA Staff: Donnie Horner, Delores Williams, Cynthia Nixon, Saralyn Grass, Mary Nash, Lenora Wilson, Dae Lynn Helm, Ruth Waters, Chris McNeilly, Lissette Maldonado, Katoia Wilkins, LaRaya Strong, Joyce Watson, Jerelyn Allen, Mary Nash, Tyrica Young, Travis Williams, Sylvester Pinckney, Deborah Sibley and Terri Anderson, Sharon Carpenter, Delphine Brock, Sherrill Smith Hensley

Guest: [9.18.19 Board mtg Guest sign in sheet.pdf](#)

Agenda Items

Action/Outcome

CALL TO ORDER

Kevin Gay called the meeting to order at 10:03 am. Chairman Gay went over the emergency exit plan and explained that comment cards are available for anyone wishing to speak to an item or for general comments at the conclusion of the meeting.

CHAIRMAN'S REPORT

Chairman Gay thanked Dr. Darby for chairing the meeting last month in his absence. Chairman Gay thanked the leadership team and staff for all that they are doing. Chairman Gay also talked about the Essential Services Plan and working with Rodger Belcher to provide data to City Council. Chairman Gay said the Governance Committee did not meet due to the hurricane and so he attended the KHA Finance meeting and wanted to acknowledge Vicki Waytowich, CEO of the Partnership for a Child- Health, for working with KHA to secure a 4-million-dollar grant to continue the work through 2023. Chairman Gay also thanked Ms. Nixon for coming today following her arrival from a trip.

<p>APPROVAL OF THE MINUTES</p>	<p>Chairman Gay asked for approval of the August 21st Board summary. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay asked if there was any discussion or comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. The motion to approve the Board summary was passed.</p>
<p>CEO REPORT</p>	<p>Donnie Horner, Acting CEO for Kids Hope Alliance, thanked the Board for all their work and mentioned some internal changes to KHA that will help streamline process. Other topics he highlighted were, the rebranding of our building, data presentation for City Council scheduled for October and the partnership meeting with Duval County Schools for data sharing. Mr. Horner thanked and congratulated Ms. Waytowick for helping KHA secure a grant to continue their work and talked about board material being distributed in a timely manner.</p>
<p>FINANCE COMMITTEE REPORT</p>	<p>Cynthia Nixon gave the Finance Committee updates. Mrs. Nixon said the Finance Committee met on September 11th. The finance report goes through July 31th. Mrs. Nixon said that everything is on track and that the Finance Committee approved all the action items being presented today with the exception of the last two. The items approved by the Finance Committee were discussed in detail before approval.</p>
<p>GOVERNANCE COMMITTEE REPORT</p>	<p>Dr. Darby said that the Governance Committee did not meet due to Hurricane Dorian.</p>
<p>NEW BUSINESS ACTION ITEM</p>	<p><u>Dae Lynn Helm introduced 21st Century Contract Extension-Hyde Park Elementary and San Jose Elementary.</u> The Board is asked to approve a contract extension for the Florida Department of Education 21st Century Community Learning Centers (San Jose and Hyde Park Elementary Schools) Grant for the period of August 1, 2019 thru September 30, 2019, increasing available grant funds by \$63,281 and authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements. Dr. Darby</p>

	<p>made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><u>Dae Lynn Helm introduced 21st Century Contract Extension- Cedar Hill and Gregory Drive.</u> The Board is asked to approve the extension of contracts for the Florida Department of Education 21st Century Community Learning Centers (Cedar Hills and Gregory Drive elementary schools) Grant for the period of September 1, 2019 thru September 30, 2019, increasing available grant funds by \$140,000 and authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p>ACTION ITEMS</p>	<p><u>Mary Nash introduced Healthy Families Contract Extension.</u> The Board is asked to approve recommending a renewal to the following procurement award, to be executed for 3 months from October 1, 2019 - December 31, 2019. The Northeast Florida Healthy Start Coalition will receive funding in the amount of \$452,584.75. The Northeast Florida Healthy Start Coalition, Inc. became the subcontractor for Healthy Families Jacksonville services on October 1, 2016 and continues to provide those services currently. The current recommendation will allow time to consider a competitive bid process. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. Ms. Orender asked if there was enough time to prepare for what needs to be done? Ms. Nash responded yes, and that leadership and the Ounce of Prevention are reviewing the possibilities of bringing this in house and that there is still enough time to get out a Request for Proposal if needed.</p>

	<p>Chairman Gay stated that KHA staff work on a process and present the alternatives to the board. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p>ACTION ITEMS</p>	<p><u>Mary Nash introduced Full-Service Schools Contract Renewal.</u> The Board is asked to approve recommending a renewal to the following contracts, to be executed for 12 months from October 1, 2019 – September 31, 2020. The Sub-contractors are Jewish Family Services, Children’s Home Society, Child Guidance Center, and Daniel. Kevin Gay asked Ms. Nash to explain the difference between Full-Service School and Full Service Plus. School Plus therapists have a 1 to 1 ratio while the Full-Service schools, have therapists that travel between schools. Chairman Gay asked for a motion to approve. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. The Board inquired about the progress of the program. Dr. Darby asked about future funding and what is available to continue the program. Dana Kriznar, with DCPS stated that her board is working on legislation to address funding to add more schools. The Board discussed making changes to the requirements if needed and asked how involved staff is when it comes to making sure that the agencies are doing what is required. Keto Porter of United Way explained what services are provided to the schools and the success of the program. Dr. Grass said that the requirements can be changed if needed. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion to approve was passed.</p> <p><u>Ruth Waters introduced Substance Abuse and Mental Health Services Administration (SAMHSA) Contract Period Extension.</u> The Board is asked to authorize a no cost extension for contract with Managed Access to Child Health, Inc., funded by the SAMHSA [Substance Abuse and Mental Health Services Administration], HHS, contract titled “High-Fidelity WrapAround Services & Integrated Care Coordination for Children and their Families” for the period September 30, 2019 through September 29, 2020; and authorize the CEO to execute any contract or legal document consistent with the intent of the for going authorizations. This 4-year contract has been extended for another year from an end date of 9/29/2019 to an end date of 9/29/2020. The notice of award was issued on</p>

September 5, 2019. Chairman Gay asked for a motion. Dr. Darby made the motion and Donna Orender seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

Tyrica Young introduced Afterschool Meals Program Grant.

The Board is asked to approve the grant renewal for the Florida Department of Health/ Bureau of Child Nutrition Programs Grant for the period of October 1, 2019 thru September 30, 2020, in an amount up to \$1,400,000. Authorize the CEO to sign a grant contract and other documents necessary to meet the grant requirements. Ms. Young said that we are serving about 44 community sites and that she also wanted to mention that Duval County Public Schools (DCPS), has decided to run the school-based sites, and this will cause a decrease in the revenue for this program. Dr. Darby made the motion and Donna Orender seconded it. Chairman Gay opened the floor for discussion and public comments. Chairman Gay explained that during the finance committee meeting it was discussed that some staff will be affected by the decrease in funds and that Dr. Wells had asked if this would affect the number of children being served. DCPS will be supplying the meals for their afterschool programs. Dr. Darby asked that the Board be kept posted on the staff positions that are affected. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

John Everett introduced No Cost Extension and contract Amendment for 100 Black Men Summer Success Summit & Summer Institute.

The Board is asked to approve a no-cost extension of the contract with 100 Black Men from October 1, 2019 to December 31, 2019 allowing 100 Black Men to submit a revised budget to reflect actual expenses incurred in providing the program to be substituted for the budget in the contract and authorize the CEO to execute an amendment to the contract or other legal documents necessary to execute the contract. Chairman Gay asked for a motion to approve the request. Rose Conry made the motion and Dr. Darby seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Darby asked about the budget and

	<p>for Mr. Everett to explain this request. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><u>Katoia Wilkins introduced Funding Transfer Request for the Juvenile Justice Prevention and Intervention.</u> The Board is asked to approve increasing funding available for award under the Juvenile Justice Prevention and Intervention RFP by \$195,600. The RFP original amount of \$507,016.00 will be increased by \$195,609.00 bringing the new total of the RFP to \$702,625.00. Donna Orender made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. Ms. Wilkins explained in more detail about this request and how the funds came to be available. Ms. Wilkins said that the RFP is ready, but the transition team is looking at making some changes before it is released. Laura Lambert, with the State Attorney Office, gave some background information on the process for the transition and the importance of making sure that everything is in places and covered before moving if to KHA. Ms. Wilkins said that hopefully it will be released in January of next year. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
BOARD COMMENTS	<p>Dr. Darby said she would like staff to provide updates on items that the Board approves. What is the status of the programs and what is happening with them? She would like to know how many applications were received when an RFP is released, what were the scores and to be provided with a timeline for completion of the process.</p>
PUBLIC COMMENTS	<p>Dr. Kriznar talked about school improvement scores. LaTanya Wynn Hall talked about funding and investments. Vicki Waytowich talked about being able to provide continued services to children.</p>
ADJOURN	<p>Meeting adjourned at 11:28 a.m.</p>