



FINANCE COMMITTEE MEETING SUMMARY
March 13, 2019
9:30 AM – 11:00 AM

Voting Board Member Attendees:

Tyra Tutor
Dr. Wells

Staff:

Joe Peppers, Cynthia Nixon, Delores Williams, Adam Miller, Mary Tobin, Dr. Jennifer Blalock, Mary Nash, Jerelyn Allen, Kenneth Darity, Katoia Wilkins, Joyce Watson

COJ Staff:

Julia Davis, Office of General Counsel.

Guests: Kristin Carter, Take Stock in Children; Dr. Robin Rose, Girls Inc.; Steve Gilbert, Communities in Schools; Terri Florio, Mal Washington; Janet Reagor, Sanctuary on 8th.

Call to Order

The Finance Committee Meeting was called to order at 9:32 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and asked approval of the January summary. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for comments. With none being heard the motion to approve passed. Ms. Tutor asked for approval of the February summary. Dr. Wells made the motion and Ms. Tutor seconded it and opened the floor for discussion. With none being heard, the motion to approve passed. Ms. Tutor moved the agenda to the first action item.

New Business

Mary Nash introduced a request proposal for Grief and Trauma Counseling.

The Committee is asked to approve the scope of service and evaluation matrix. These services will be contracted out and provide certified grief counselor to victims and/or the community of violent crimes. The agency will be required to develop a relationship with First Responders for referrals and be able to respond to a call within sixty minutes. Ms. Tutor asked for a motion to approve the request. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. The discussion was around fee for services, the scope of services required and certification. The Committee asked about the funding amount being low and how long do we anticipate it will last. Mary Nash will update the action item to reflect the Committees required changes before being presented to the Board. Dr. Wells made a motion to approve the request with the noted changes and Ms. Tutor second it. Ms. Tutor asked all in favor to signify by the sign of "ay". All were in favor and the motion was passed.



Kenneth Darity introduced 2019 Summer Camp Recommendation.

The Committee is asked to approve the extension of summer camp contracts for the term of May 1, 2019 thru August 31, 2019. This is the second and last renewal for summer camps bids under Jacksonville Children’s Commission. Mr. Darity stated that there are six sites that will require legislation to receive funding as they were approved by city council and we not part of the original awards. Those sites are listed on a separate exhibit. Ms. Tutor asked about the length of time to get the legislation approved. Ms. Nixon went over the time line for items that need to be drafted and presented through City Council and the Committees. Ms. Davis also explained the legislative process and add that this was not due to an error on our part, but that City Council has the authority to add or remove funding for projects.

Mr. Darity stated that he and his team will start work getting contracts together while it’s going through legislation. Ms. Tutor asked for a motion to approve the summer camp contract extension and the approval of legislation for the six summer camp extensions. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for further discussion and public comments. With none being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Ms. Tutor turned the floor over to Cynthia Nixon to present the finance report.

Finance Report

Cynthia Nixon stated the report runs through January 31, 2019. The first report is a combined report that show City funded and grant funded accounts into one report. Ms. Nixon went through each grant and line item in detail. Ms. Nixon stated there are grants in which we operate in arrears but then we submit for reimbursement. Ms. Nixon reviewed the detail expense report and line items which everything is on target. Ms. Nixon went state that the Travel Trust Funds are life to date, and she would have to go back to see what the future years amount were. The Travel Trust Fund policies are being worked on by the Governance Committee and until then applications will be accepted under the old criteria. Ms. Nixon talked about the Essential Services categories and how the new funding will be applied. Ms. Nixon talked about programs that were funded directly and the RFPs that will be applied to the categories. Ms. Nixon also talked about afterschool site that were added at the request of City Council Members. Ms. Nixon talked about Boys & Girls Club programming at Southside Middle School. Ms. Nixon added that a part time position will be add under the Safe and Thriving Communities Grant and a position for Character Leadership Grant.

Other items discussed:

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| All Operation Funds Indexes | 21 st Century Community Learning Center Grant |
| Afterschool Food Program Grant | Healthy Families Grant |
| SAMHSA Grant | Wallace Foundation Grant |
| Youth Travel Trust Fund | Jax Kids Book Club |
| Criminal Justice, Mental Health &
Substance Abuse Reinvestment Grant | |



Public Comment

No comments

ADJOURN

The meeting was adjourned at 10:54 a.m.