

## 1. Introductions and Instructions

Tyra Tutor, Finance Committee Chair

Tyra Tutor introduced herself as the Finance Committee Chair and called the April 5th meeting to order at 9:35 a.m..

Members Present: Tyra Tutor, Jenny Vipperman, Rebekah Davis and visiting board members Kevin Gay and Board Chair Dr. Marvin Wells.

## 2. Public Comment

Ms. Tutor stated that public comments will be taken once at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below. A separate public comment time will be open at the end of the meeting for any general comments by the public. Ms. Tutor asked if there were any public comments and there were none.

## 3. Approval of February Minutes

Ms. Tutor asked that the date of February 21st be added to the title information on the minutes. She then asked for a motion to approve the February 2023 minutes.

Motion: Rebekah Davis

Second: Jenny Vipperman

Approved 3-0

## 4. Finance Committee Discussion

### a. Finance Report

Jessica Pitts, Director of Finance

Jessica Pitts began by summarizing the results of the Operating Fund report through February 28th. She outlined the original budget, actual expenditures to date and the remaining budget. She also indicated that recapture funds in the amount of \$2,062.882 have rolled over to FY23 and are now reflected in the Grants and Aids budget.

Ms. Pitts then outlined the current budgets for five grants in addition to the actual amounts expended and remaining budget amounts. These grants included Healthy Families, SAMHSA-JSOCC, SAMHSA-reCAST, Comprehensive Anti-gang Youth Program, and Criminal Justice Reinvestment.

## 5. New Business

a. Sole Source Contracts Approval (Early Learning and Special Needs)

Kenneth Darity, Chief Programs Officer

Mr. Darity requested that the Board approve new Single Source contracts for the Business Leadership Institute for Learning, Inc., the Jacksonville Public Education Fund and the Allison Brundick Haramis Foundation dba Angels for Allison. The effective date for these contracts is August 1, 2023 - May 31, 2024, and the total amount of funding is \$355,000.00.

Tyra Tutor asked for a motion to approve the Sole Source contracts.

Motion: Jenny Vipperman

Second: Rebekah Davis

Approved 3-0

b. Contract Exemptions (Early Learning, Out of School Time, Juvenile Justice and Special Needs)

Mr. Darity asked the Board to approve new contracts based on Procurement contract exemptions. These contracts are for the Early Learning Coalition of Duval, Inc., Lutheran Services Florida, Inc., Boys and Girls Clubs of Northeast Florida, Inc., The District Board of Trustees of Florida State College of Jacksonville and Hope Street, Inc.. The effective date for these 1st year contracts is fiscal year 2023-2024 and the total funding amount is \$3,705.209.

Tyra Tutor asked for a motion to approve the Contract exemptions.

Motion: Rebekah Davis

Second: Jenny Vipperman

Approved 3-0

c. Single Source Contracts - (Preteen/Teen)

Mr. Darity asked the Board to approve Procurement Single Source contracts for Goodwill Industries of North Florida, Inc.'s MYLAC and Take Stock in Children programs. The effective date for these programs is August 1, 2023 - May 31, 2024 and the approximate funding amount is \$170,000.00 for the first year and \$204,000.00 for subsequent years.

Tyra Tutor asked for a motion to approve the Single Source contracts for Goodwill.

Motion: Jenny Vipperman

Second: Rebekah Davis

Approved 3-0

d. SAMHSA Grant Approval (Special Needs)

Dae Lynn Kennedy, Assistant Director of Research and Grants

Dae Lynn Kennedy requested approval of the application for the Substance Abuse and Mental Health Services Administration (SAMHSA) grant for fiscal year 2023. The grant application was due on March 21st and the funding amount is \$4,000,000.00 over a four year period. KHA is providing \$75,000 in cash match and \$88,811 as an in kind match for office space.

Tyra Tutor asked for a motion to approve the SAMHSA grant.

Motion: Rebekah Davis

Second: Jenny Vipperman

Approved 3-0

## 6. Public Comment

Tyra Tutor asked if there were any public comments. Mr. Leon Baxton, the CEO of Communities in Schools, thanked KHA for funding high school students as a part of their workforce development efforts. He also thanked City Council President Terrence Freeman for hosting high school students at a recent tour of City Hall. Mr. Baxton then commended KHA for the success of Family Reading Day and how much of an impression this event made on over 400 families.

## 7. Next Steps and Meeting Schedule

Ms. Tutor asked about tentative dates for future meetings and Mr. Weinstein indicated that prospective dates would be sent after the April 12th Board Meeting for everyone's input. The meeting was adjourned, by Tyra Tutor, at 10:17 a.m..