

**May Governance Meeting**

**May 21, 2025, 9:00 a.m. – 10:00a.m.**

1. **Introductions and Instructions**

Meredith Chartrand-Frisch, Governance Chair

Meredith Chartrand-Frisch, Governance Chair, called the meeting to order at 9:00 a.m.

Members Present: Lawrence Dennis, Meredith Chartrand-Frisch, Marsha Oliver

Members Absent: None

1. **Public Comments**

Mrs. Chartrand indicated that public comments will be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting.

1. **Approval of January Minutes**

Meredith Chartrand-Frisch, Governance Chair

Mrs. Chartrand-Frisch Hodges asked if there were any revisions to the minutes. There being none, she asked for a motion to approve the minutes.

Motion: Lawrence Dennis

Second: Marsha Oliver

Approved: 3-0

1. **New Business**

Dr. Saralyn Grass, Chief Executive Officer

Kenneth Darity, Chief Administrative Officer

Rodger Belcher, Chief Strategy Officer

1. **Juvenile Justice Diversion RFP**

Mr. Darity provided an overview of the Juvenile Justice Diversion RFP. Successful applicants under this RFP will provide innovative and effective programming that focuses on a comprehensive systemic framework for a diversion system of care that will utilize evidence-based practices for eligible youth diverted from formal prosecution.

KHA seeks to continue funding a diversionary system that reduces deep-end involvement in the juvenile justice system, incorporates accountability activities, reduces disproportionate minority representation of youth. The fiscal impact is $1,400,000.00.

After some discussion, Meredith Chartrand-Frisch asked for a motion.

Motion: Lawrence Dennis

Second: Marsha Oliver

Approved: 3-0

1. **Grant Application: Advancing Mobility Rapid Grant**

Dr. Grass explained that KHA, in partnership with United Way of Northeast Florida, seeks approval to apply for the Rapid Grant from the National League of Cities (NLC) as part of its Advancing Economic Mobility initiative.

This grant will support the expansion and increase awareness of the RealSense Pathway to Prosperity Initiative, which connects ALICE (Asset Limited, Income Constrained, Employed) and low-income households in Jacksonville to free, year-round tax preparation services and critical tax credits such as the Earned Income Tax Credit (EITC) and Child Tax Credit (CTC).

The fiscal impact is $20,000.00 of funding from June 2025 – January 2026.

After some discussion, Meredith Chartrand-Frisch asked for a motion.

Motion: Marsha Oliver

Second: Lawrence Dennis

Approved: 3-0

1. **SIPPRA Wing Office Space Lease**

Rodger Belcher stated that KHA is seeking City Council approval to authorize a new four-year lease agreement with three SIPPRA funded service providers – Angel Kids Foundation, Children’s Home Society, and Family Learning Partnership. The initial lease agreement will go through June 30, 2026, and be renewable for an additional three (3) years through June 30, 2029.

The office space is in the South wing of the KHA building, located at 1095 A. Philip Randolph Boulevard. These new leases will align with their contract cycles for the SIPPRA grant administered by KHA and funded through the U.S. Treasury department. The fiscal impact is $0.00.

After some discussion, Meredith Chartrand-Frisch asked for a motion.

Motion: Lawrence Dennis

Second: Marsha Oliver

Approved: 3-0

1. **Lutheran Services Florida New Lease**

Dr. Grass indicated that KHA is seeking City Council approval to authorize a new five-year lease agreement (7/1/25 – 3/31/30) with Lutheran Services Florida. LSF leases office space within the KHA building located at 1095 A. Philip Randolph Boulevard as well as the Don Brewer childcare facility.

The current LSF leases with KHA are set to expire on June 30, 2025. The new leases will include both spaces and align with their contract cycle for the Early Head Start grant, for which they recently won a five-year renewal from the federal government.

The fiscal impact is $0.00. Meredith Chartrand-Frisch asked for a motion.

Motion: Lawrence Dennis

Second: Marsha Oliver

Approved: 3-0

1. **Jax. Journey Forward Ratification of Contract Additions**

Dr. Grass explained that this action item is meant to ratify changes to four KHA contracts determined by the Jacksonville Journey Forward, utilizing dollars allocated to the Journey in the 24-25 budget year. The Jacksonville Journey Forward Committee convened on May 1st to finalize their expenditures for the 2024-2025 fiscal year. As part of their priorities, they voted to allocate additional funds to four of KHA’s existing contracts. The board is asked to ratify these actions to proceed with procurement and implementation.

The four actions are $50,000 to Family Support Services’ Hope Centers, $100,000 to Partnership for Child Health’s Hope Court Contract, $30,000 to Read USA, $350,000 to the University of North Florida’s Florida Institute for Education (FIE) SOARS program.

The funding to increase these contracts is coming from Jacksonville Journey Forward.

After some discussion, Meredith Chartrand-Frisch asked for a motion.

Motion: Marsha Oliver

Second: Marsha Oliver

Approved: 3-0

1. **Governance Activities – Review Documents Created by Strategic Services**

**Committee & GUIDE Task Force**

Dr. Saralyn Grass, Chief Executive Officer

Meredith Chartrand-Frisch, Governance Chair

Mr. Dennis provided an overview of the GUIDE Task Force. The GUIDE acronym

means gaining understanding to improve decisions and effectiveness. The purpose of this Task Force is to develop and propose a set of recommended tools, systems, and strategies that drive the decision-making and priorities of the Kids Hope Alliance Board.

He indicated that the evaluations and surveys employed to assess the performance of the board and CEO must incorporate feedback from both providers and employees. It’s also important to ensure that data collected remains unfiltered, allowing respondents to express their opinions freely.

Ms. Oliver expressed her gratitude to the GUIDE committee for their efforts thus far and encouraged them to continue their meetings. She emphasized the importance of ensuring that each performance area is objective and supported by data, goals, and measurable outcomes, which will enable everyone to effectively track progress. The GUIDE committee will present its current progress at the upcoming Board meeting and continue to convene throughout the summer.

1. **Public Comments**

Ms. Meredith Chartrand-Frisch asked if there were any public comments. There were none.

1. **Adjourn**

The meeting was adjourned at 10:00 a.m.