



**May Finance Committee Meeting**  
**May 20, 2026, 2:00 p.m. – 3:00 p.m.**

**1. Introductions and Instructions**

Carson Tranquille, Finance Chair

**2. Public Comments**

Public comments will be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting.

**3. Approval of April Minutes**

Carson Tranquille, Finance Chair

**4. New Business**

Carson Tranquille, Finance Chair

- a) NEW Mini Grants Policy
- b) FY2026-27 Contract Renewals
- c) Youth Travel Trust Fund (YTTF) Funding Approval
- d) Audited Financial Statement Requirements Policy Update

**5. CEO Execution Authority**

Dr. Dana Kriznar, Interim CEO

**6. Financials w/year-end projections**

Dr. Jessica Pitts, Finance Director

**7. Discussion**

**8. General Public Comments**

**9. Adjourn**



**April Finance Committee Meeting Minutes  
April 15, 2026, 2:00 p.m. – 3:00 p.m.**

**1. Introductions and Instructions**

Carson Tranquille, Finance Chair

Mr. Tranquille opened the meeting by greeting all attendees and inviting those seated at the table to introduce themselves.

Board Members Present – Carson Tranquille, Kevin Gay, Cynthia Nixon

Others Present – Dr. Dana Kriznar, Dr. Jessica Pitts, Kenneth Darity, Rodger Belcher

**2. Public Comments**

Mr. Tranquille explained that public comments will be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting. There were no public comments.

**3. Approval of March Minutes**

Carson Tranquille, Finance Chair

Mr. Tranquille asked if there were any revisions to the March minutes. He noted that there were no changes and requested a motion to approve the minutes.

Motion: Kevin Gay

Second: Cynthia Nixon

Approve: 3-0

**4. New Business**

Dr. Dana Kriznar, Interim CEO

- a. 26-010: Youth Travel Trust Fund (YTTF) Updated Matrix/Staff recommendations - Jacksonville Children’s Chorus

Dr. Kriznar presented the staff’s recommendations for The Jacksonville Children’s Chorus to receive a \$5,000 grant from the Youth Travel Trust Fund. She also outlined proposed modifications to the YTTF Official Evaluation and Scoring Matrix. Following a discussion among the Board members, it was noted that the fund currently has a balance of \$25,000. As the year draws to a close, it was agreed that if no further applications are submitted, the remaining funds should be

distributed to previous applicants rather than being carried over into the next fiscal year, which is the preferred course of action.

Motion: Kevin Gay  
Second: Cynthia Nixon  
Approve: 3-0

b. 26-013: Summer Contract Renewals

Mr. Darity outlined the key action items for the summer contract renewals, which encompass the approval of funding for summer camp initiatives at Hope Haven, Inc. Additionally, the plan includes supplementary funding to enhance security services at Communities in Schools Westside Middle and Andrew Robinson Elementary. Furthermore, it authorizes the CEO of KHA to finalize agreements related to this funding, allowing for a variance of up to 10%.

Hope Haven currently has an unsigned Attestation concerning summer camp fees. If this attestation remains unsigned, their portion of the action item will not be submitted to the Board for a vote.

Motion: Kevin Gay  
Second: Cynthia Nixon  
Approve: 3-0

c. 26-014: NLP Logix Agreement

Rodger Belcher reviewed this action item, which is an agreement with NLP Logix for professional services not to exceed \$20,000.00. This is a one-time cost to design and deploy automated review support for reimbursement submissions from providers.

Motion: Cynthia Nixon  
Second: Kevin Gay  
Approve: 3-0

d. Enhancement Requests

Dr. Jessica Pitts presented two enhancements that the Budget Office has requested KHA to include in their budget proposal. These enhancements secure funding for promotional materials and books for the Mayor's River City Readers program, along with financial backing for the Jacksonville Journey Forward initiative. The other two enhancements for the Compliance Manager and Program Manager positions, have been excluded from this request to allow the new CEO the discretion to decide on filling these roles.

- e. 26-012 MOU Renewal – United Way of NEFL. Funding Partnership Sponsorship  
Dr. Kriznar provided an overview of this action item which approves the renewal of the MOU between KHA and United Way of Northeast Florida for FY2026, authorizing KHA to continue sponsoring UWNEFL as a non-voting Local Funding Partner within the Florida Alliance of Children’s Councils & Trusts. This action enables UWNEFL to maintain licensed access to the SAMIS data management system at the established LFP rate and authorizes KHA to represent UWNEFL’s interests in all SAMIS Management Group voting matters.

Motion: Kevin Gay  
Second: Cynthia Nixon  
Approve: 3-0

**5. CEO Execution Authority**

Dr. Dana Kriznar, Interim CEO

Dr. Kriznar reviewed the contracts executed under Delegation of Authority which include Solutions IRB and the Florida Association of Child Care Management.

**6. KHA Financials Update**

Jessica Pitts, Finance Director

- a. Financial Audit Tracker

Dr. Pitts presented the Audit Submission Tracking Chart for fiscal years 2024-2025, highlighting the status of provider audits that have been received and are overdue. She also detailed the Unaudited Financial Statement Tracking report, which pertains to providers with contracts valued at less than \$200,000, who are mandated to submit either a Financial Statement or Form 990.

KHA staff requested that the Finance Committee assess the point at which a provider becomes non-compliant for failing to submit their audit, which could lead to the withholding of reimbursements. Following a discussion, staff were tasked with reviewing the funding limits and waiver requirements of the Audit Policy and presenting their findings at the May Governance and Finance meetings for further deliberation. In the meantime, providers will continue to receive reimbursements until the Audit Policy is finalized and approved by the full board. KHA cannot prevent reimbursements which may be withheld for providers who are on the city’s Non-Compliance list. Dr. Pitts agreed to reach out to a few small providers to determine their costs to generate an audit.

b. Financial Statements

Dr. Pitts highlighted activity on the Financial Statements through March 1, 2026.

**7. General Public Comments**

Dr. Kriznar announced that the City Council will discuss the item concerning the composition of the Board for KHA and the Jacksonville Public Library during the meeting scheduled for May 12th.

The Finance Committee expressed its appreciation for the exceptional work of Leah Hayes, Dr. Jessica Pitts, and Dr. Dana Kriznar in overseeing the business affairs of KHA. Their efforts have significantly contributed to the organization's success.

**8. Adjourn**

The meeting was adjourned by Carson Tranquille at 3:25 p.m.

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**BOARD ACTION ITEM:** **AUTHORIZING THE CEO TO DEVELOP AND ADMINISTER A MINI-GRANT PROCESS**

**BOARD ACTION NUMBER:** **26-017**

**CATEGORY:** **ALL**

**GOVERNANCE MEETING:** **MAY 20, 2026**

**FINANCE MEETING:** **MAY 20, 2026**

**BOARD MEETING:** **MAY 27, 2026**

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**TO:** **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM:** **DR. DANA KRIZNAR, INTERIM CHIEF EXECUTIVE OFFICER**

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**REQUESTED ACTION:**

The Board is asked to:

- 1.) Approve a Board Policy authorizing the Chief Executive Officer (CEO) to develop and implement a mini-grant process to support initiatives aligned with organizational priorities.

**NARRATIVE:**

To enhance the organization's ability to respond to emerging needs and support innovative, community-based solutions, staff is recommending the establishment of a mini-grant process. Approval of this policy will authorize the CEO to design and administer a structured mini-grant program, including eligibility criteria, application procedures, review processes, and funding guidelines.

This approach will promote flexibility, encourage community partnerships, and ensure timely investment in programs and services that advance the Board's strategic priorities. The CEO will ensure that all mini-grant activities are carried out in accordance with established fiscal controls and will provide periodic updates to the Board on program outcomes.

**STRATEGIC GOAL & ELEMENT:**

**Strategic Goal:**

Duval children and youth are physically and mentally healthy and safe.

**Strategic Elements:**

- **Safe and Supportive Environments**  
Children and youth have access to safe, accessible places to play, learn, and build relationships, ideally within a quarter-mile of parks and community centers.

- **Timely Access to Special Needs Services**  
Children with special needs and their families receive prompt assessments and services, with minimized wait times and barriers.
- **Comprehensive Health and Well-Being Supports**  
Children receive guidance, support, and access to nutrition, physical activity, mental health, and substance-use prevention resources.
- **Healthy Births and Early Development**  
Babies are born with healthy birth weights, meet developmental milestones, and mothers receive prenatal care starting by the second trimester.
- **Continuous Physical & Mental Health Services**  
Families have ongoing access to coordinated physical and behavioral health services, reducing reliance on emergency or crisis intervention.

**FISCAL IMPACT:**

Funding for mini-grants will be allocated within the existing approved budget and/or through identified funding sources. Any future fiscal impacts will be brought to the Board for approval as part of the annual budgeting process or through subsequent funding recommendations.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved.

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Board Secretary's Signature: \_\_\_\_\_  
*(In the event the Board Secretary is not present, the Board Chair may sign, and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_



**BOARD POLICY**  
**AUTHORIZING THE CEO TO DEVELOP AND ADMINISTER A MINI GRANT PROCESS**

<b>Section:</b>	Administration	
<b>Subject:</b>	Authorizing the CEO to Develop and Administer a Mini-Grant Process	
<b>Effective Date:</b>	May 27, 2026	<b>Review Date:</b> May 20, 2026
<b>Approved: May 27, 2026</b>		

**AUTHORITY**

Section 77.110(a) of the Kids Hope Alliance enabling Ordinance Code states that the “Board may authorize the CEO to execute contracts and other documents on the Board's behalf.”

**PURPOSE**

The purpose of this policy is to authorize the Chief Executive Officer (CEO) of the Kids Hope Alliance (KHA) to develop and implement a process for administering mini-grants using funds that have not been drawn down from existing contracts. These grants are intended to support ongoing essential service categories aligned with KHA’s mission.

Establishing this mini-grant program accomplishes three key goals:

1. It puts unspent provider dollars to work for children, ensuring that funds not drawn down during the year are still used to support youth.
2. It gives the Board and staff flexibility to respond to emerging needs that fall outside existing RFP contracts, including during years when new RFPs are already underway.
3. It creates a pathway for new and emerging providers with innovative programming to access funding during years when full RFP cycles are not available.

## POLICY

1. **Authorization**

The KHA Board authorizes the CEO to design, implement, and oversee a formal process for administering mini-grants funded by undrawn, unspent dollars from existing KHA contracts.

2. **Eligibility Restrictions**

Mini-grants established under this policy may not be accessed by existing KHA-funded service providers with current contracts.

3. **Allowable Uses of Funds**

All mini-grant funding must support activities that fall within existing essential service categories identified and approved by the Kids Hope Alliance.

4. **Grant Amount Limit**

Individual mini-grants shall not exceed \$25,000.

5. **Board Approval Requirement**

All recommended mini-grant awards must be submitted to the KHA Board for review and approval prior to funding.

6. **Development of Procedures**

The CEO shall develop procedures governing:

- Eligibility criteria and application requirements
- Review and selection processes
- Reporting and documentation requirements
- Monitoring, compliance, and performance expectations

These procedures shall be brought to the Board for review or approval as appropriate.

7. **Funding Source**

Only funds that remain unspent and have not been drawn down from existing KHA contracts may be used to support the mini-grant program.

### **Effective Date**

This policy becomes effective upon approval by the Kids Hope Alliance Board.

Board Secretary's Signature: \_\_\_\_\_

*(In the event the Board Secretary is not present, the Board Chair may sign, and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**BOARD ACTION ITEM:** FY2026-27 CONTRACT RENEWAL - KRUMPIN 4 SUCCESS, INC.

**BOARD ACTION NUMBER:** 26-020

**CATEGORY:** PRE-TEEN/TEEN

**FINANCE MEETING:** May 20, 2026

**BOARD MEETING:** May 27, 2026

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**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DANA KRIZNAR, INTERIM CEO

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**REQUESTED ACTION:**

The Board is asked to:

- 1.) Approve FY 2026-27 renewal funding for the Krumpin 4 Success, Inc. contract (Contract #71627-25) in the amount of \$75,000.00.
- 2.) Authorize the CEO of Kids Hope Alliance to execute the renewal of the contract referenced in item (1), including minor budget adjustments not to exceed 10% of the approved contract amount or \$25,000, whichever is less.

**NARRATIVE:**

Krumpin 4 Success, Inc. provides college and career readiness services designed to support youth in developing the academic, life, and workforce skills necessary for a successful transition into adulthood. Through mentorship, educational support, career exploration, and youth development programming, the organization aligns with Kids Hope Alliance's strategic priorities of improving educational outcomes and preparing Duval youth for long-term success.

The provider was not included in the initial FY 2026–27 renewal recommendation due to the delayed execution timeline associated with its FY 2025–26 contract. Contributing factors included:

- Timing associated with scope alignment and contract revisions,
- Procurement review scheduling,
- and temporary delays related to the resolution of outstanding Chapter 118 compliance requirements.

The FY 2025–26 contract was ultimately executed in March 2026 following resolution of the outstanding administrative and compliance matters.

Approval of FY 2026–27 renewal funding in the amount of \$75,000.00 will allow the provider to continue delivering services that support youth educational attainment, career readiness, and workforce development outcomes consistent with KHA strategic priorities.

**STRATEGIC GOAL & ELEMENT:**

This contract renewal supports the following Kids Hope Alliance strategic goals and essential service priorities:

- Ensuring Duval children and youth succeed in school through academic support, mentorship, enrichment, and college readiness.
- Supporting successful transitions into adulthood through workforce development, career exploration, leadership development, and post-secondary readiness.

**FISCAL IMPACT:**

Funding of \$75,000.00 from the Pre-Teen/Teen Essential Service Category (ESC-0351-23).

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved.

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Board Secretary's Signature: \_\_\_\_\_  
*(In the event the Board Secretary is not present, the Board Chair may sign, and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**BOARD ACTION ITEM:** YOUTH TRAVEL TRUST FUND (YTTF)  
STAFF RECOMMENDATIONS

**BOARD ACTION NUMBER:** 26-021

**CATEGORY:** GRANTS MANAGEMENT

**FINANCE MEETING:** MAY 20, 2026

**BOARD MEETING:** MAY 27, 2026

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**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DANA KRIZNAR, INTERIM CEO

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**REQUESTED ACTION:**

The Board is asked to:

1. Review funding recommendations for Youth Travel Trust Fund applications which have been scored by Kids Hope Alliance.

**NARRATIVE:**

It is the intent that the Youth Travel Grant Program is established to allow students and youth groups in Duval County to travel to competitions and events around the country. This opportunity gives our youth a perspective and experiences they may not otherwise have without these funds. Below are the staff recommendations from YTTF applications received thus far.

Staff Recommendations:

- Applicant #1
  - **Agency:** The Soyini Circles Girls Corp.
  - **Requested Activity:** Invest Fest 2026 Learning Money Financials
  - **Activity Summary:** Learning lab series to teach the youth about stocks, real estate, insurance and estate planning. Also, the youth will learn about government money and taxes as well as the emerging world of Cryptocurrency.
  - **Requested Funding Amount:** \$2,950.00
  - **Staff Recommendation:** Fund

**STRATEGIC GOAL & ELEMENT:**

Chapter 111.850(B) of the City of Jacksonville Ordinance Code grants the Board of Kids Hope Alliance authority for determining and authorizing funds from the Youth Travel Trust Fund for certain types of youth travel that may be deemed a valid public purpose.

**FISCAL IMPACT:**

If the KHA Board of Directors agrees and approves staff recommendations for the above applicants, the remaining balance would be \$17,050.00 for the 2025-2026 City Fiscal Funding Year.

**OPTIONS:**

- Vote to approve action item.
  - Decline to approve action item.
  - Vote to approve action item with amendments. If checked, the following amendment to the item is approved.
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Board Secretary's Signature: \_\_\_\_\_  
*(In the event the Board Secretary is not present, the Board Chair may sign, and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Draft

**Youth Travel Trust Fund Matrix Scores**

<b>Applicant</b>	<b>Scorer #1</b>	<b>Scorer #2</b>	<b>Scorer #3</b>	<b>Average Score</b>	<b>Staff Recommendation</b>
The Rock Jax, Inc.	365	370	370	368	Fund
CISV USA, Inc.	355	370	365	363	Fund
Boys and Girls Club of NE FL	350	440	365	385	Fund
Legacy Sports Association	425	470	455	450	Fund
Raines Athletic Booster Club, Inc.	450	450	445	448	Fund
Jacksonville Children's Chorus	360	425	380	388	Fund
The Soyini Circles Girls Corp.	325	435	360	373	Fund

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**BOARD ACTION ITEM:** APPROVAL OF REVISIONS TO THE  
AUDITED FINANCIAL STATEMENT  
REQUIREMENTS POLICY

**BOARD ACTION NUMBER:** 26-019

**CATEGORY:** GOVERNANCE/FINANCIAL/  
ADMINISTRATIVE

**GOVERNANCE MEETING:** May 20, 2026

**BOARD MEETING:** May 27, 2026

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DANA KRIZNAR, INTERIM CEO

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**REQUESTED ACTION:**

The Kids Hope Alliance (KHA) Board is asked to approve revisions to the Audited Financial Statement Requirements Policy. The revisions establish formal procedures and approval authority for provider requests to extend audit submission deadlines.

**NARRATIVE:**

KHA requires all contracted providers to submit audited financial statements in accordance with federal, state, local, and contractual requirements. To improve clarity, consistency, and fairness in administering these requirements, updates to the Audited Financial Statement Requirements Policy have been drafted.

The revisions add a new section detailing the process by which a provider may request an extension of an audit submission deadline. Under the updated policy:

- A provider must submit an extension request no fewer than fourteen (14) calendar days prior to the required audit submission date.
- All requests must be submitted in writing to the KHA Chief Executive Officer (CEO) or designee.

Each extension request must include:

- Provider's legal name and contract number.
- Original audit submission due date.
- Length of extension requested, stated in number of days.
- Detailed explanation of the reason for the delay.
- Description of steps being taken to complete the audit.
- Revised projected submission date.
- Contact information for the individual coordinating the audit.
- Any relevant supporting documentation.

The revised policy further clarifies approval authority:  
The CEO has the authority to approve extension requests of up to thirty (30) calendar days beyond the original deadline.  
Any request exceeding thirty (30) calendar days must be approved by the KHA Board.

KHA will issue written notification of approval or denial within a reasonable timeframe.  
Providers remain responsible for all compliance requirements unless and until an extension is formally approved.

These revisions were developed to strengthen compliance management, improve communication with providers, and ensure consistent application of audit-related requirements.

**STRATEGIC GOAL & ELEMENT:**

This action aligns with KHA’s strategic goal of ensuring accountability, transparency, and strong stewardship of public funds. Establishing a clear process for audit extensions supports responsible financial oversight and effective contract management.

**FISCAL IMPACT:**

There is no fiscal impact associated with approving these policy revisions. Any administrative work related to processing extension requests will be absorbed within existing staff capacity.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved.

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Board Secretary’s Signature: \_\_\_\_\_  
*(In the event the Board Secretary is not present, the Board Chair may sign, and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_



**BOARD POLICY  
AUDITED FINANCIAL STATEMENT  
REQUIREMENTS**

<b>Section:</b>	Finance	
<b>Subject:</b>	Audited Financial Statement Requirements	
<b>Effective Date:</b>	May 20, 2026	<b>Review Date:</b> May 20, 2026
<b>Approved: May 27, 2026</b>		

**AUTHORITY**

Ordinance 77.109 (a) (18) – Kids Hope Alliance Powers  
 Kids Hope Alliance in developing, overseeing, implementing and managing the Essential Services Plan for Kids under this Chapter shall have the following powers to: Make and adopt bylaws, rules, regulations and policies for the Board’s guidance, operation, and governance; however, the Board’s bylaws, rules, regulations and policies shall not be inconsistent with this Chapter, Federal or State laws or other applicable City ordinances.

**PURPOSE:**

The Procurement Code under Chapter 126 does not require providers and agencies awarded contracts to submit audited financial statements. As such, the purpose of this policy is to create requirements for Providers and Small Providers funded by the Kids Hope Alliance to submit financial statements to determine their ongoing financial standing.

**POLICY**

I. Providers and Small Providers with cumulative annual payment amounts funded by Kids Hope Alliance less than \$200,000 shall furnish the Kids Hope Alliance annual unaudited financial statements certified as to its accuracy by the Board Chair of the Provider or the Provider’s or Small Providers’ Form 990 filed with the IRS. The statements or Form 990 must be submitted within 90 days of the close of the Provider’s or Small Provider’s fiscal year.

II. Providers and Small Providers with cumulative annual payment amounts funded by Kids Hope Alliance from \$200,000 to \$1,000,000, shall furnish the Kids Hope Alliance a copy of an audit report in accordance with Generally Accepted Auditing Standards (GAAS)

issued by the Auditing Standards Board of the American Institute of Certified Public Accountants (AICPA). This report shall be due within 180 days of the close of the Provider's or Small Provider's fiscal year.

III. Providers and Small Providers with cumulative annual contract amounts funded by Kids Hope Alliance more than \$1,000,000, shall furnish the Kids Hope Alliance a copy of an audit report conducted in accordance with both GAAS and Government Auditing Standards (GAS), issued by the Comptroller General of the United States, and if applicable the provisions of the Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Organizations," of its financial affairs. This report shall be due within 180 days of the close of the Provider's or Small Provider's fiscal year.

KHA shall have the authority to waive the audit requirements related to Government Auditing Standards under any of the following conditions:

- If KHA recognizes that the cost of implementing such an audit requirement adds substantially to the total cost of the audit; or
- If KHA is the only entity that is requiring that the audit be conducted in accordance with Government Auditing Standards; or
- The recipient provides other requested information that in the opinion of KHA satisfies the Government Auditing Standards requirements; or
- If the recipient will no longer receive funding from KHA in a future year due to dissolution of its operation

Kids Hope Alliance Finance Committee will review any requests to waive the audit requirements and recommend appropriate action to the Board.

In the case that an audit in accordance with GAS standards is waived, the Provider shall submit an official financial statement, Form 1099, or audited financial statement per the timeline provided in the waiver.

#### PROCEDURE:

1. Submission of financial statements shall be a deliverable included in the contract requirements for Providers and Small Providers.
2. The Kids Hope Alliance (Finance Department) shall maintain a worksheet to track the due date for financial statements or audit reports to be submitted by Providers and Small Providers. The Finance Department will also provide quarterly reports to the KHA Finance Committee on the status of all providers' audits that were due in the preceding months.
3. When the financial statements or audit report is received, the Kids Hope Alliance Finance Director or designee shall review the financial statements or audit and the management letter

from the audit for financial viability and any evidence of internal control weakness.

4. If the financial statements or audit report has not been received by the required date, no payments will be made under any Kids Hope Alliance contracts until the audit report has been submitted.

5. A provider may request an extension of an audit submission deadline under the following conditions:

- The request must be submitted no fewer than fourteen (14) calendar days prior to the required audit submission date.
- The request must be submitted in writing to the Kids Hope Alliance Chief Executive Officer (CEO) or designee.

Each extension request must include the following information:

- The provider's legal name and contract number.
  - The original audit submission due date.
  - The specific length of extension requested, stated in number of days.
  - A detailed explanation of the reason(s) for the delay.
  - A description of steps the provider is taking to complete the audit.
  - A revised projected submission date.
  - Contact information for the individual responsible for coordinating the audit.
  - Any supporting documentation relevant to the request.
4. The CEO has authority to approve extension requests of up to thirty (30) calendar days beyond the original due date. Any extension request exceeding thirty (30) calendar days must be approved by the Kids Hope Alliance Board before becoming effective. KHA will issue written notification of approval or denial of the request within a reasonable timeframe. Providers remain responsible for meeting all requirements unless and until an extension is formally granted.

5.6. If the financial statements, audit or management letter from the audit reveals evidence of financial instability or internal control weakness, the Finance Department will present the findings to the Kids Hope Alliance Finance Committee. Kids Hope Alliance Finance Committee will then review and recommend appropriate action to the Board.

Board Secretary's Signature: \_\_\_\_\_  
(in the event the Board Secretary is not present, the Board Chair may sign, and authority shall pass down accordingly.)

Print Name and Title: \_\_\_\_\_  
Date: \_\_\_\_\_

# Kids Hope Alliance

April Board Packet Attachment

## Contracts Executed by CEO under Delegation of Execution Authority

### Overview

In accordance with the Board-approved policy granting the CEO authority to execute contracts and amendments within the delegated limits, the following contracts have been executed during the reporting period.

<b>Contract</b>	<b>Amount</b>	<b>Purpose</b>	<b>Vendor</b>
Textbook Warehouse	\$1,148	Purchase of 100 copies of Oge Mora Books	Textbook Warehouse
National Association for Family Child Care	\$3,080	Self-study enrollment fees for NAFCC Accreditation	National Association for Family Child Care
Florida Association of Child Care Management	\$4,500	KHA Accreditation Academy APPLE Portfolio Review/Verification Visit Fees for Cohort 6	Florida Association of Child Care Management
Barnes & Noble	\$2,086	Purchase of 100 copies of The Win-Win Workplace: How Thriving Employees Drive the Bottom Line Success	Barnes & Noble

### Summary

All contracts listed above were executed under the authority delegated to the CEO by the Board. Each expenditure aligns with organizational priorities and complies with established procurement and financial policies.

Prepared by:

Dana Kriznar  
Interim Chief Executive Officer  
Kids Hope Alliance

**KIDS HOPE ALLIANCE**  
**Operating Fund - With Year End Projections**  
**October 1, 2025- April 30, 2026**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Earnings on Investment	\$ 634,313	\$ 634,313	\$ 335,532		\$ 298,781	\$ 709,588	\$ (75,275)
Transfer from Fund Balance							
Contributions from General Fund	\$ 59,310,767	\$ 59,310,767	\$ 45,193,075		\$ 14,117,692	\$ 59,310,767	\$ -
<b>Total Revenues</b>	<b>\$ 59,945,080</b>	<b>\$ 59,945,080</b>	<b>\$ 45,528,607</b>		<b>\$ 14,416,473</b>	<b>\$ 60,020,355</b>	<b>\$ (75,275)</b>
<b>EXPENDITURES:</b>							
<b>Salaries and Benefits</b>	<b>\$ 4,600,972</b>	<b>\$ 4,600,972</b>	<b>\$ 2,348,851</b>	<b>\$ -</b>	<b>\$ 2,252,121</b>	<b>\$ 2,884,420</b>	<b>\$ 1,716,551</b>
<b>Internal Service Charges</b>	<b>\$ 806,022</b>	<b>\$ 806,022</b>	<b>\$ 466,377</b>	<b>\$ -</b>	<b>\$ 339,645</b>	<b>\$ 780,253</b>	<b>\$ 25,769</b>
<b>Professional &amp; Contractual Services</b>	<b>\$ 677,643</b>	<b>\$ 677,643</b>	<b>\$ 470,126</b>	<b>\$ 136,049</b>	<b>\$ 71,468</b>	<b>\$ 677,643</b>	<b>\$ -</b>
<b>Travel (per diem &amp; local mileage)</b>	<b>\$ 3,001</b>	<b>\$ 3,001</b>	<b>\$ 2,271</b>	<b>\$ -</b>	<b>\$ 730</b>	<b>\$ 3,001</b>	<b>\$ -</b>
<b>Insurance (General Liability and Misc. Ins.)</b>	<b>\$ 44,005</b>	<b>\$ 44,005</b>	<b>\$ 38,055</b>	<b>\$ -</b>	<b>\$ 5,950</b>	<b>\$ 44,005</b>	<b>\$ -</b>
<b>Other Operating Expenses and Supplies</b>	<b>\$ 74,379</b>	<b>\$ 74,379</b>	<b>\$ 45,253</b>	<b>\$ 5,511</b>	<b>\$ 23,614</b>	<b>\$ 74,379</b>	<b>\$ -</b>
<b>Dues &amp; Subscriptions</b>	<b>\$ 60,238</b>	<b>\$ 60,238</b>	<b>\$ 49,593</b>	<b>\$ -</b>	<b>\$ 10,646</b>	<b>\$ 60,238</b>	<b>\$ -</b>
<b>Hardware/Software Maintenance or Licensing Agreement</b>	<b>\$ 120,820</b>	<b>\$ 120,820</b>	<b>\$ 80,269</b>	<b>\$ 32,063</b>	<b>\$ 8,488</b>	<b>\$ 120,820</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 255,437</b>	<b>\$ 255,437</b>	<b>\$ 175,114</b>	<b>\$ 37,574</b>	<b>\$ 42,748</b>	<b>\$ 255,437</b>	<b>\$ -</b>
<b>Capital Outlay</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2</b>	<b>\$ -</b>	<b>\$ 2</b>
<b>Aids to Private Organizations</b>							
Out of School Time	\$ 30,135,981	\$ 30,135,981	\$ 10,406,198	\$ 6,938,752	\$ 12,791,031	\$ 30,135,981	\$ -
Early Learning	\$ 11,850,481	\$ 11,850,481	\$ 2,563,118	\$ 2,863,914	\$ 6,423,449	\$ 11,850,481	\$ -
Special Needs	\$ 12,800,705	\$ 12,725,705	\$ 4,372,548	\$ 3,631,084	\$ 4,722,073	\$ 12,725,705	\$ -
Juvenile Justice	\$ 5,192,054	\$ 5,107,054	\$ 2,060,689	\$ 1,309,311	\$ 1,737,054	\$ 5,107,054	\$ -
Preteen & Teen	\$ 7,447,486	\$ 7,447,486	\$ 3,242,124	\$ 1,687,486	\$ 2,517,876	\$ 7,447,486	\$ -
<b>Total Grants &amp; Aids</b>	<b>\$ 67,426,708</b>	<b>\$ 67,266,708</b>	<b>\$ 22,644,676</b>	<b>\$ 16,430,548</b>	<b>\$ 28,191,484</b>	<b>\$ 67,266,708</b>	<b>\$ -</b>
<b>Transfers</b>	<b>\$ 648,147</b>	<b>\$ 808,147</b>	<b>\$ 546,542</b>	<b>\$ -</b>	<b>\$ 261,605</b>	<b>\$ 808,147</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 74,461,936</b>	<b>\$ 74,461,936</b>	<b>\$ 26,692,013</b>	<b>\$ 16,604,170</b>	<b>\$ 31,165,753</b>	<b>\$ 72,719,614</b>	<b>\$ 1,742,322</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (14,516,856)</b>	<b>\$ (14,516,856)</b>	<b>\$ 18,836,594</b>	<b>\$ (16,604,170)</b>	<b>\$ (16,749,280)</b>	<b>\$ (12,699,258)</b>	<b>\$ (1,667,047)</b>

Reserve - Prior Year Encumbrances \$ 14,516,856  
Budget Difference -

Notes:  
A- Increase due to 3rd quarter transfer in  
B- Increase due to 3rd quarter transfer in

**KIDS HOPE ALLIANCE**  
**Jacksonville Upward Mobility Program (JUMP)**  
**Report Period: October 1, 2025 - April 30, 2026**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
<b>REVENUES:</b>					
Earnings on Investment	-	-	4,566	\$ -	(4,566)
Contributions from General Fund	\$ 461,000	\$ 461,000	\$ 345,750	\$ -	\$ (115,250) <b>A</b>
<b>Total Revenues</b>	<b>\$ 461,000</b>	<b>\$ 461,000</b>	<b>\$ 350,316</b>	<b>\$ -</b>	<b>\$ (119,816)</b>
<b>EXPENDITURES:</b>					
Trust Fund Authorized Expenditures	\$ 640,769	\$ 640,769	\$ 317,165	\$ 163,889	\$ 159,715
<b>Total Expenditures</b>	<b>\$ 640,769</b>	<b>\$ 640,769</b>	<b>\$ 317,165</b>	<b>\$ 163,889</b>	<b>\$ 159,715</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (179,769)</b>	<b>\$ (179,769)</b>	<b>\$ 33,151</b>	<b>\$ (163,889)</b>	<b>\$ 39,899</b>

Prior Year Carry-Over	\$ 179,769
Budget Difference	<u><u>\$ (0)</u></u>

**Additional notes:**

A. 3rd Qtr Transfer in

**KIDS HOPE ALLIANCE**  
**KHA- Youth Travel Trust Fund**  
**Report Period: October 1, 2025 - April 30, 2026**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
<b>REVENUES:</b>					
Earnings on Investment	-	-	\$ 1,212	\$ -	(1,212)
Contributions from General Fund	\$ 50,000	\$ 50,000	\$ 37,500	\$ -	\$ (12,500) <b>A</b>
<b>Total Revenues</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 38,712</b>	<b>\$ -</b>	<b>\$ (13,712)</b>
<b>EXPENDITURES:</b>					
Subsidies & Contributions to Private Org.	\$ 72,623	\$ 72,623	\$ 2,500	\$ 2,500	\$ 67,623
<b>Total Expenditures</b>	<b>\$ 72,623</b>	<b>\$ 72,623</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 67,623</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (22,623)</b>	<b>\$ (22,623)</b>	<b>\$ 36,212</b>	<b>\$ (2,500)</b>	<b>\$ 53,912</b>

Prior Year Carry-Over  
Budget Difference

\$ 22,623
-
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**Additional notes:**

6 Requests totaling \$30,000

A. 3rd Qtr Transfer in

**KIDS HOPE ALLIANCE**  
**KHA Trust Fund- Mini Grants**  
**Report Period: October 1, 2025 - April 30, 2026**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
<b>REVENUES:</b>					
Earnings on Investment	-	-	2,966	-	(2,966)
Contributions from General Fund	\$ 200,000	\$ 200,000	\$ 150,000	\$ -	\$ (50,000) <b>A</b>
<b>Total Revenues</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 152,966</b>	<b>\$ -</b>	<b>\$ (52,966)</b>
<b>EXPENDITURES:</b>					
Subsidies & Contributions to Private Org.	\$ 232,523	\$ 232,523	\$ 82,165	\$ 5,435	\$ 144,923
<b>Total Expenditures</b>	<b>\$ 232,523</b>	<b>\$ 232,523</b>	<b>\$ 82,165</b>	<b>\$ 5,435</b>	<b>\$ 144,923</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (32,523)</b>	<b>\$ (32,523)</b>	<b>\$ 70,801</b>	<b>\$ (5,435)</b>	<b>\$ 91,957</b>

Prior Year Carry-Over	\$ 32,523
Budget Difference	\$ -

**Additional notes:**

A. 3rd Qtr Transfer in

**KIDS HOPE ALLIANCE**  
**DOJ- Project RISE**

**Grant Period: October 1, 2022 to September 30, 2026**

**Report Period: October 1, 2022 - April 30, 2026**

	<b>Current Budget</b>		<b>Actual Year to Date</b>		<b>Encumbered Year to Date</b>		<b>Remaining Budget</b>
<b>REVENUES:</b>							
Intergovernmental Revenue	\$ 900,000	\$	\$ 731,862	\$	\$ -	\$	\$(168,138)
Interfund Transfer	\$ 64,000	\$	\$ 64,000			\$	\$ -
<b>Total Revenues</b>	\$ 964,000	\$	\$ 795,862	\$	\$ -	\$	\$(168,138)
<b>EXPENDITURES:</b>							
Salaries and Benefits	\$ 129,000	\$	\$ 107,305	\$	\$ -	\$	\$ 21,695
Grants and Aids	\$ 835,000	\$	\$ 720,340	\$	\$ 114,660	\$	\$ -
<b>Total Expenditures</b>	\$ 964,000	\$	\$ 827,644	\$	\$ 114,660	\$	\$ 21,695
<b>Total Revenues Less Expenditures</b>	\$ -	\$	\$ (31,782)	\$	\$ (114,660)	\$	\$ (146,442)

**Purpose of Grant:**

The purpose of the Project RISE grant is to develop and implement prevention strategies at an individual and community level to increase resiliency of children and youth exposed to violence.

**Additional Information:**

Provider: Managed Access  
 Granted a NCE until September 30, 2026

**KIDS HOPE ALLIANCE**  
**Criminal Justice Reinvestment Grant**  
**Grant Period: April 1, 2025 to March 31, 2028**  
**Report Period: April 1, 2025 - March 31, 2026**

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	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 400,000	\$ 300,000	\$ -	\$ (100,000)
Interfund Transfer	\$ 85,000	\$ 85,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 485,000</b>	<b>\$ 385,000</b>	<b>\$ -</b>	<b>\$ (100,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 45,000	\$ 45,000	\$ -	\$ -
Grants and Aids	\$ 440,000	\$ 316,436	\$ 123,564	\$ -
<b>Total Expenditures</b>	<b>\$ 485,000</b>	<b>\$ 361,436</b>	<b>\$ 123,564</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 23,564</b>	<b>\$ (123,564)</b>	<b>\$ (100,000)</b>

**Purpose of Grant:**

The purpose of this grant is to provide services for youth who reside in Duval County with Substance Abuse and mental health problems that are at risk for entry into the criminal or juvenile justice systems.

**Additional Information:**

Provider: Managed Access  
CJRG WIN 2.0 is in Yr 1 of 3

**KIDS HOPE ALLIANCE**  
**Criminal Justice Reinvestment Grant**  
**Grant Period: April 1, 2025 to March 31, 2028**  
**Report Period: April 1, 2026- April 30, 2026**

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	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 400,000	\$ -	\$ -	\$ (400,000)
Interfund Transfer	\$ 85,000	\$ 85,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 485,000</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ (400,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 45,000	\$ 3,841	\$ -	\$ 41,159
Grants and Aids	\$ 440,000	\$ -	\$ 440,000	\$ -
<b>Total Expenditures</b>	<b>\$ 485,000</b>	<b>\$ 3,841</b>	<b>\$ 440,000</b>	<b>\$ 41,159</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 81,159</b>	<b>\$ (440,000)</b>	<b>\$ (358,841)</b>

**Purpose of Grant:**

The purpose of this grant is to provide services for youth who reside in Duval County with Substance Abuse and mental health problems that are at risk for entry into the criminal or juvenile justice systems.

**Additional Information:**

Provider: Managed Access  
CJRG WIN 2.0 is in Yr 2 of 3

**KIDS HOPE ALLIANCE**  
**SIPPRA**

**Grant Period: December 6, 2024 - December 5, 2029**

**Report Period: December 6, 2024 - April 30, 2026**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 5,750,000	\$ -	\$ -	\$ (5,750,000)
<b>Total Revenues</b>	<b>\$ 5,750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,750,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 312,290	\$ 54,975	\$ -	\$ 257,315
Other Professional Services	\$ 750,000	\$ 210,000	\$ 360,000	\$ 180,000
Travel Expense	\$ 16,000	\$ -	\$ -	\$ 16,000
Advertising & Promotions	\$ 74,849	\$ -	\$ -	\$ 74,849
Office Supplies	\$ 4,000	\$ -	\$ -	\$ 4,000
Grants and Aids	\$ 4,592,861	\$ 729,858	\$ 279,508	\$ 3,583,495
<b>Total Expenditures</b>	<b>\$ 5,750,000</b>	<b>\$ 994,833</b>	<b>\$ 639,508</b>	<b>\$ 4,115,659</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (994,833)</b>	<b>\$ (639,508)</b>	<b>\$ (1,634,341)</b>

**Purpose of Grant:**

The purpose of this grant is to improve the effectiveness of certain social services.

**Additional Information:**

Provider: Institute for Child Success, NLP Logix, Children's Home Society

Grant is in Year 2 of 5

**KIDS HOPE ALLIANCE**  
**SAMHSA - reCAST**

**Grant Period: September 30, 2025 to September 29, 2026**

**Report Period: September 30, 2025 - April 30, 2026**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ 184,366	\$ -	\$ (815,634)
Intrafund Transfer	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 1,000,000</b>	<b>\$ 184,366</b>	<b>\$ -</b>	<b>\$ (815,634)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 38,600	\$ 29,965	\$ -	\$ 8,635
Travel Expense	\$ 900	\$ -	\$ -	\$ 900
Training Expense	\$ 500	\$ -	\$ -	\$ 500
Grants and Aids	\$ 960,000	\$ 324,672	\$ 635,328	\$ -
<b>Total Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ 354,637</b>	<b>\$ 635,328</b>	<b>\$ 10,035</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (170,271)</b>	<b>\$ (635,328)</b>	<b>\$ (805,599)</b>

**Purpose of Grant:**

The purpose of this grant is to improve behavioral health, empower community residents, reduce trauma, and sustain community change for high-risk youth and their families.

**Additional Information:**

Provider: Managed Access

Grant is in Year 5 of 5

**KIDS HOPE ALLIANCE  
SAMHSA - CREATE**

**Grant Period: September 30, 2025 to September 29, 2026**

**Report Period: September 30, 2025 - April 30, 2026**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ 147,128	\$ -	\$ (852,872)
Intrafund Transfer	\$ 75,000	\$ 75,000	\$ -	\$ -
<b>Total Revenues</b>	\$ 1,075,000	\$ 222,128	\$ -	\$ (852,872)
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 75,000	\$ 29,965	\$ -	\$ 45,035
Grants and Aids	\$ 1,000,000	\$ 345,571	\$ 654,429	\$ -
<b>Total Expenditures</b>	\$ 1,075,000	\$ 375,536	\$ 654,429	\$ 45,035
<b>Total Revenues Less Expenditures</b>	\$ -	\$ (153,408)	\$ (654,429)	\$ (807,836)

**Purpose of Grant:**

This grant will provide mental health services for children with serious emotional disturbances, targeting children identified by SAMHSA—children and youth with special health care needs (CYSHCN), youth transitioning from pediatric to adult care (HCT).

**Additional Information:**

Provider: Managed Access  
Grant is in year 3 of 4