# **Kids Hope Alliance**

The Jacksonville Partnership for Children, Youth and Families 1095 A. Philip Randolph Blvd. Jacksonville, FL 32206

#### **Board Meeting Minutes Meeting Information Board Member Attendance** Kevin Gay- Chair Υ Tyra Tutor Date: August 21, 2019 Dr. Barbara Darby Υ Dr. Marvin Wells Location: 1095 A. Philip Randolph Blvd. Ν Υ Rebekah Davis Donna Orender 1<sup>st</sup> floor, Multipurpose Room **Rose Conry**

<u>Advisory:</u> Rob Mason, Office of the Public Defender; Dana Kriznar and Jackie Simmons, Duval County Public Schools; Laura Lothman, Office of the State Attorney and Andre Ayoub, Jax Sheriff

City Staff: Julia Davis, Dawn Lockhart, and Johnnie Gaffney

<u>KHA Staff:</u> Donnie Horner, Delores Williams, Cynthia Nixon, Kenneth Darity, Tyrica Young, Mary Nash, Lenora Wilson, Dae Lynn Helm, Ruth Waters, Chris McNeilly, Lissette Maldonado, Katoia Wilkins, LaRaya Strong, Joyce Watson, Najera Johnson, Jerelyn Allen, Saralyn Grass, Travis Williams, Sylvester Pinckney, Deborah Sibley and Terri Anderson

Guest: 8.21.19 Guest Sign in.pdf

Agenda Items	Action/Outcome
CALL TO ORDER	Dr. Barbara Darby called the meeting to order at 10:00 am.
	Chairman Gay is not in attendance today and has asked Dr.
	Darby, to chair the meeting. Dr. Darby said that comment
	cards are available for anyone wishing to speak to an item or
	for general comments at the conclusion of the meeting. Dr.
	Darby went over the emergency exit plan.
APPROVAL OF THE	Dr. Darby asked for a motion to approve the minutes from the
MINUTES	June 19th board meeting. Rose Conry made the motion to
	approve and Donna Orender seconded it. Dr. Darby opened
	the floor for discussion and public comments. With none
	being heard, Dr. Darby asked all in favor to signify by the sign
	of "aye". All were in favor and the minutes passed. Dr. Darby
	introduced Donnie Horner, Chief Operating Officer of Kids
	Hope Alliance and stated that due to Mr. Peppers being on
	administrative leave, Mr. Horner will assume the role of
	Acting CEO. Dr. Darby read aloud the action item that was
	Board approved on May 15, 2019 that stated during such times
	as the Chief Executive Officer (CEO) of the Kids Hope Alliance

	is on leave from work or out of town for Kids Hope Alliance
	business, the Board appoints the Chief Operating Officer of
	KHA to serve as Acting CEO of the Kids Hope Alliance in
	addition to his responsibilities as Chief Operating Officer; and
	Authorizes the Chief Operating Officer and Acting CEO to
	execute, on behalf of the Board, all contracts and other
	documents which the Board has authorized the CEO to
	execute. Dr. Darby asked if there were any questions.
CHAIR'S REPORT	Dr. Darby thanked the staff on behalf of the Board, for their
	continued hard work. Dr. Darby encourages them to keep a
	laser focus on the children and youth we serve and will serve
	with our partners and providers. The Essential Services Plan,
	the work of the task forces and the RFP's currently being
	solicited will guide our efforts to make a difference for children
	and our community.
CEO REPORT	Donnie Horner, Acting CEO for Kids Hope Alliance,
	introduced new staff. Dr. Saralyn Grass, is Chief Programs
	Officer and Travis Williams, is the Sr. Director of
	Communications. They were both asked to tell a little bit
	about themselves.
FINANCE	Ms. Tutor gave the Finance Committee updates. Ms. Tutor said
COMMITTEE REPORT	the Finance Committee met on August 14th. The finance report is through June 30th and a copy is located in the binder. Ms. Tutor said that everything is on track and that the Finance Committee approved two of the action items being presented today. Ms. Tutor thanked Ms. Nixon and her team for all their hard work. The Kids Hope Alliance will have a budget review at City Hall on August 22nd at 9 am.
GOVERNANCE COMMITTEE REPORT	Dr. Darby gave the report from the Governance Committee meeting that took place on August 5th. The Governance Committee is continuing to work on the items listed on the work plan and the Committee will be working on the CEO's performance evaluation timeline at the next Governance meeting. The Governance Committee approved one of the action items listed on today's agenda.

#### NEW BUSINESS ACTION ITEM

### Mary Nash introduced Special Needs RFP Amendment.

The Board is asked to approve an amendment to the Request for Proposals (RFP) for Special Needs with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board. Ms. Nash stated the original RFP was approved in June and that in order to add the \$600,000.00 for the Youth and Family Empowerment Center the RFP had to be amended. Ms. Tutor made the motion and Dr. Wells seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Wells said he was very favorable of this RFP and fully supports it. Ms. Nash said there will be a bidder's conference tomorrow, August 22, 2018, morning at 10 a.m. for anyone interested. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of "aye". This motion was passed.

## Katoia Wilkins introduced Stop the Violence and Faith

**Based No Cost Extensions.** The Board is asked to approve the extension of contracts awarded under KHA's Neighborhood Faith-Based Intervention and Prevention Programs RFP and KHA's Stop the Violence Mini Grant Program through March 31, 2020 for organizations that request an extension to complete awarded programs, allow agencies to create new line items and make budget amendments to contracts in excess of 10% of their original budget, but the original award amount will not change, and authorize the CEO to execute amendments to the contracts or other legal documents necessary. Ms. Tutor made the motion and Dr. Wells seconded it. Dr. Darby opened the floor for discussion and public comments. Donna Orender asked for clarification on this action item and Ms. Wilkins said this would allow the providers more time to spend the funds awarded to them for their programs. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of "aye". This motion was passed.

ACTION ITEMS	Dr. Darby read the CEO Administrative Leave Action Item.
TICTION TIENS	The Board is asked to authorize Ratify and confirm that the
	Chief Executive Officer be placed on paid Administrative
	Leave until the completion of an investigation by the City of
	Jacksonville Office of Inspector General into allegations of
	workplace misconduct or until this Board takes further action.
	Narrative:
	• Effective August 15, 2019, the CEO was placed on paid Administrative Leave by the Chief Administrative Officer (CAO) of the City of Jacksonville.
	The Office of General Counsel has recommended that
	the CEO be placed on paid Administrative Leave
	during investigations of alleged workplace misconduct
	consistent with best practices and the employment
	policies of the City of Jacksonville.
	Dr. Darby asked for a motion to put this item on the floor for
	discussion. Ms. Tutor made the motion and Rose Conry
	seconded it. Dr. Darby stepped out of the chair position to
	make comments. She stated that she has no objections to
	receiving this request for informational purposes. Dr. Darby
	stated that the Board should have been made aware by
	Administration before this action was taken and brought to the
A .: T.	Board for ratification and confirmation.
Action Item	Dr. Darby asked Mr. Jon Phillips several questions.
	1. When did the investigation of Mr. Peppers begin?
	2. How long will the investigation last?
	3. Who will receive the report once completed?
	4. Who will have responsibility for taking action on the report?
	Jon Phillips, from the Office of General Counsel stated that he
	does not know when the investigation began, there is no time
	limit to complete the investigation, the report will be made
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	leave should the Board not support this action item. Mr.
	Phillips said it would have no effect on his paid leave. Donna
	Orender asked what are the responsibilities of the Board and
	its role? After all comments, Dr. Darby stated she would like to
	amend the motion to state that this item be received for
	information only. The Board discussed the amended motion
	and the request that Dr. Darby spoke of. Dr. Wells stated that
	he would like it known that he does not support the
	ratification of this action item to put the CEO on paid admin
	public record, and would be acted on jointly. The responsibility will be between the City and KHA Board members. Ms. Tutor asked if it would affect Mr. Peppers paid leave should the Board not support this action item. Mr. Phillips said it would have no effect on his paid leave. Donna Orender asked what are the responsibilities of the Board and its role? After all comments, Dr. Darby stated she would like to amend the motion to state that this item be received for information only. The Board discussed the amended motion and the request that Dr. Darby spoke of. Dr. Wells stated that he would like it known that he does not support the

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	leave. Dr. Wells agrees to accepting this as information only.
	Dr. Darby asked all those in favor of amending the motion to
	accept this as information only, please raise your hands. A vote
	of 3 in favor of amending the motion and 2 against. Dr. Darby
	realized she had not opened the floor for public comments and
	retracted the vote to allow public comments. With no public
	comments being heard, Dr. Darby again asked for a vote on
	the motion to amend the motion. Dr. Wells asked for clarity on
	the motion on the table. Dr. Darby explained that she asked
	the Board to approve amending the motion to accept this
	action item for information only. The motion to amend was
	seconded. Dr. Darby asked all in favor to raise their hands.
	The motion to amend the action item to receive this item as
	information only was passed by 4 in favor and 1 against. Dr.
	Darby then asked for a vote on the motion as amended. The
	motion as amended was voted on by the Board with
	unanimous approval, 5 in favor and 0 opposed.
Presentation	Rodger Belcher, Director of Data System, gave an update on
	the KHA Dashboard. Slide presentation attached.
	PDF
	8.21.19 Board Packet.pdf
Dublic Comment	
Public Comment	Terri Florio, Mal Washington, stated this should be about kids
	and thanked Donnie Horner for his support.
ADJOURN	Meeting adjourned at 11:10 a.m.
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